***KINDLY NOTE THE FOLLOWING INFORMATION:

SECTION I
1.   **REDEEMER'S UNIVERSITY PORTAL DOES NOT REQUIRE YOUR BVN**

2.   There are two classes of Accommodation – **Four Bedded** = **₦130,000**; **Three Bedded** = **₦150,000.** To get a Three Bedded accommodation, kindly make an additional payment of **₦20,000** only, on Special Fee platform.

3.   The University encourages full payment of fees on or before first semester resumption. However, parents have the opportunity of paying fees in three instalments - 60% in first semester (40% on or before resumption, and 20% before commencement of first semester examination); and 40% on or before resumption for the second semester. This includes total accommodation fee.

4.   All fees paid are Non-Refundable.

5.   Entrepreneurial Fees are paid by only 200 Level students.

6.   Late Registration Fee of ₦10,000.00 (Ten Thousand naira) will be charged from the 3rd week of the Semester.

7.   Meals are available at the Cafeterias on Campus on 'a la carte' basis. Parents could make appropriate prepaid arrangements with the Cafeteria Management.

8.   Scholarships are available for wards of RCCG Pastors, Workers and Members. New students can apply during the application process. Three (3) letters (one each from the Parish, the Province, and the Region) must be submitted to be qualified.

9.   10% discount on Tuition is available for Parents who have more than one ward in the University and who are not members of RCCG. Forms can be downloaded online or collected from Student's Accounts Unit of the Bursary.

10.   ATS Registration and ATS Lecture fees are for Accounting Students only.

11.   ATS Exam Fees are not included and will be paid by the students as appropriate.

12.   All outstanding fees must be paid before the beginning of a new session.

13.   Please note that Family Forum levy is paid once at the beginning of First Semester.

14.   In the Faculty of Natural Sciences, students in Mathematical Department will not pay the Laboratory fees.

SECTION II

A. **Procedure for payment of additional Accommodation fee of ₦20,000:**
    1. Log in to your portal.
    2. Click on '**Fees (Payment / History)**'.
    3. Click on '**Make Special Payments**' which is at the top left hand side (**in red**).
    4. Select '**Accommodation Fees**'.
    5. Click on '**Proceed to pay**'.

B. **Procedure for Payment of Acceptance Fees:**
    On receipt of letter of Provisional Admission:

1. Proceed to adms.run.edu.ng and log in with your JAMB number as matric number, then type in your password.
2. Click on 'Admission Status'.
3. Click on 'Pay Acceptance fee (50,000)' using any of the options below:
   a. **Card Option**: input card details and make payment (**Only Master Card and Visa Card are acceptable**).
   b. **Bank Branch**: Auto RRR is generated. Print out the invoice and take it to the bank for payment. After payment at the bank, log in to your portal and **re query** the transaction with the auto generated RRR (This **step is mandatory**) to generate the University receipt.
   c. **Remita**: If you have an account with Remita, you can use it to make payment.
4. Print a copy of your receipt.

C. Procedure for Payment of Caution and Medical Fees

1. After payment of Acceptance Fee, log in to your portal and follow the process for the payment of Acceptance Fees (above) to pay the Caution and Medical Fees.
2. Print a copy of your receipt.

D. Procedure for Payment of School Fees

Option 1

Through Remita (Card)

1. Proceed to the student portal for payment activation.
2. Check the box for **Remita (card)**.
3. Check the box for **"Fetch fees for payment".**
4. Input amount and check the box beside each of the relevant fees to be paid.
5. Click on "Checkout". You will be redirected to Remita platform.
6. Make payment with your ATM card details.
7. Print a copy of the University receipt.

Option 2

Through Remita (Bank)

1. Proceed to the student portal for payment activation.
2. Check the box for Remita (Bank).
3. Check the box for "fetch fees for payment".
4. Input amount and check the box for relevant fees.
5. Click on "Checkout".
6. Print out the RRR generated.
7. Proceed to bank and pay the amount on the invoice.
8. Collect Remita printout from the bank.
9. Log on to the portal and requery the transaction (This step is mandatory).
10. Print a copy of the University receipt.