

PROCEDURE/GUIDELINES FOR AFFILIATION WITH THE REDEEMER'S UNIVERSITY

- i. Any institution proposing to affiliate with the Redeemer's University may apply, using the prescribed format, by 1st September of the previous academic year for which affiliation is sought.
- ii. An institution will be recognized as an Affiliate only if the Redeemer's University has signed an MOU with the institution.
- iii. An institution seeking affiliation with the University should have operated for at least 5 years.
- iv. The institution should have academic staff with requisite qualifications prescribed by the Redeemer's University.
- v. The institution should have facilities for accommodating students.
- vi. The institution should have well-equipped Library for teaching and research.
- vii. The institution should have appropriate items of equipment for teaching and research.
- viii. There shall be evidence of financial input by the Management of the institution for updating, teaching and research facilities, like books, journals and laboratory equipment.
- ix. The institution should have paid the prescribed amount of money for recognition, that is, the Recognition Fund.
- x. From the Recognition Fund paid, the Redeemer's University will mobilize a team of assessors to accredit the Institution seeking affiliation.
- xi. The institution would be inspected by a Committee of experts to be constituted by the Vice-Chancellor, which would include the Dean of the relevant College and the Head of the Department concerned.
- xii. Any observation of deficiencies would be communicated to the institution for necessary amendments.
- xiii. The institution would be required to renew the recognition by the 1st of January of the academic year in which the validity of recognition expires.
- xiv. Application for renewal should be accompanied by the updated faculty and infrastructural details, on the basis of which inspection would be made for renewal of recognition.



REDEEMER'S UNIVERSITY

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Redemption Camp, Ogun State, Nigeria

www.run.edu.ng

(Office of the Registrar)

APPLICATION FOR AFFILIATION WITH REDEEMER'S UNIVERSITY

1. Name of Institution:

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Postal Address of the Institution.....

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Tel. No.: E-mail Address:

Website: Indicate whether Public or Private.....

Year of Establishment of the Institution:

2. Head of the Institution (Director, Dean, Principal, etc.):

Name:

Tel. No.: E-mail:

Residential Address and Telephone No.:

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3. Discipline(s) for which Recognition is Sought:

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4. Highlight of the Major Contributions in the field for which Recognition is Sought
(Please attach separately)

5. Infrastructural Facilities:

a) Major Items of Equipment:

(Specify names and Functional Status- Attach Separate Sheet, if necessary).....

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b) Number of Library books:

c) Names of Journals Subscribed to (Print /online):

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(Please provide a list)

d) Any other information to justify the recognition of your institution for B.A /B.Sc. / M.A. / M. Sc. / Ph.D work

6. Funding:

(Please give a brief write-up on the source of funding and proof of financial stability of the institution in a separate sheet. Also attach copies of audited accounts for the last three years)

i. Details of the proposed fee to be charged the students per academic session:

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7. I confirm that the information given above is factual as at the date stated below. Each page has been initiated by the authorised person of the institution. Any change in the information given above at a later date shall be communicated to the Redeemer's University, as appropriate.

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Name of Head of Institution

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Signature/Date

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Official Seal

DOCUMENT TO BE ENCLOSED WITH APPLICATION FORM

1. Curriculum Vitae of the academic and technical staff.
2. Facilities available within the institution for research which could be utilised by other personnel engaged in research from outside the institution.
3. Recommendation of HOD and Dean/Director indicating that the faculty members can do independent research and guide students with the available facilities in the institution