



REDEEMERS' UNIVERSITY (RUN)

KM 46/48 Lagos –Ibadan Expressway, Redemption City, Ogun State

APPLICATION FORM FOR INSTALMENTAL PAYMENT OF FEES BY RUN STAFF FOR THEIR CHILDREN/WARDS IN REDEEMERS' UNIVERSITY

1. Applicant Data

Surname: Other Names: Dept in RUN:

2. Student's Data:

Surname: Other Names: Matric No:

College/Dept.: Course of Study: Level:

3. Financial Data:

Fee Payable per Session: Proposed Payment Period Monthly Payment:
(Exclusive of Caution fee) *(Maximum 9 Months commencing Sept).*

Current Net Salary: Any Existing Loan being Repaid Yes/No If Yes Monthly Repayment:

<p>4. Applicant's Declaration:</p> <p>I,</p> <p>Hereby authorise the sum of</p> <p>Be deducted from my Salary on a monthly basis.</p> <p>Signature:</p> <p>Date:</p>	<p>5. Guarantor's Attestation:</p> <p>I,</p> <p>Do hereby guarantee that the applicant</p> <p>Will adhere to the terms of this agreement and I agree to compensate the University in full, on demand, if the applicant does not meet his/her obligations as stated in this agreement</p> <p>Signature:.....Date:</p> <p>(Please note that the guarantor must be a Senior Staff of RUN)</p>	<p>6. HOD Recommendation:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Name:</p> <p>Signature:</p> <p>Date:</p>
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7. Confirmation by Payroll Unit:

The Payroll Unit confirms:

- i. That the applicant is on the Payroll of RUN
- ii. That the monthly deduction of as stated above can be accommodated by his/her net pay
- iii. That the monthly deduction of will be deducted from his/her salary and remitted to the University on a monthly basis until the fees are fully paid

Signature: Date: Official Stamp:

FOR OFFICE USE ONLY

<p>Vice Chancellor's Approval:</p> <p>Installment Payment Approved</p> <p>Signature:</p> <p>Date:</p>	<p>Bursar's signature: Date:</p> <p>Student's Account Credited by: Date:</p> <p>Parent's Account Debited by: Date:</p> <p>JV prepared by: Date:</p>
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